



EXHIBITOR DELIVERY NOTICE



PERTH CONVENTION AND
EXHIBITION CENTRE

Administration Loading Dock is open Monday - Friday 7:00am - 5:00pm. If the loading dock is unattended, please call Security on 0406 382 414.

Delivery Details

Perth Convention and Exhibition Centre
ADMINISTRATION LOADING DOCK
21 Mounts Bay Road
PERTH WA 6000

Stand number:

Sender Details

Company name:

Company address:

Contact person:

Contact number:

Function Details

Event name:

Event date:

Event location:

Onsite Exhibitor contact:

Onsite Exhibitor number:

Event Organiser contact:

Event Organiser number:



Please note the below:

- Deliveries only received during the official **MOVE IN PERIOD** of the event
- Storage and forklifting must be **PRE-ARRANGED** through the Event Organiser. There will be charges applied for these services.
- Whilst making deliveries you must be in **HIGH-VISIBILITY CLOTHING AND ENCLOSED SHOES**
- There is **NO PARKING** available on the loading dock
- PCEC employees **WILL NOT SIGN** for any deliveries, please arrange authority to leave without a signature

Clients, Agents and Exhibitors shall indemnify and hold harmless PCEC and its agents from any and all liability connected with deliveries.

ITEM

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