

FORM 10 GAS USAGE REQUEST PERMIT REQUEST FORM



PLEASE NOTE FORMS MUST BE RETURNED NO LESS THAN 20 BUSINESS DAYS PRIOR TO THE EVENT

CONTACT DETAILS

MANDATORY FIELD – Please note that forms submitted without the mandatory fields completed will **not be processed*

*First name:	<input type="text"/>	*Surname:	<input type="text"/>		
*Stand name:	<input type="text"/>	*Stand no:	<input type="text"/>		
*Company address:	<input type="text"/>	Suburb:	<input type="text"/>	Postcode:	<input type="text"/>
Phone:	<input type="text"/>	Email:	<input type="text"/>		
*Name of event:	<input type="text"/>	Event dates:	<input type="text"/>		

All organisers or exhibitors wishing to utilise gas cylinders or appliances must obtain written approval from PCEC management at least 20 Business Days prior to the event. Each application will be assessed with the safety of the public/attendees as its prime prerequisite. ([pg. 55 & 56 Event Manual](#)).

Please read the following general guidelines:

- All installations must comply with all state and federal statutory regulations and current Australian Standards covering installation, dangerous goods and equipment.
- The installation and any changeovers/disconnections/reconnections of cylinders is to be carried out by a licensed gas fitter.
- Storage cylinders are not to exceed 9kg to allow them to be manually relocated.
- Exhibitors are limited to one cylinder per stand and not more than 1 cylinder may be placed within **10 meters** of another.
- Cylinders and connections are to be protected from accidental damage and impact and be stored in dry, well ventilated areas away from heat, ignition and direct sunlight and should be protected from physical damage and preferably below 45°C.
- Only authorised personnel, who are licensed under the Gas Standards Act 1972 and Gas Standards (Gas filling and Consumer Gas Installations) Regulations 1999, are to operate control devices.
- All gas cylinders are to be removed from the premises at the end of each day and to be stored in the Hazardous Goods Store, located on the loading dock. Please see Floor Manager on duty.
- All sections of the gas storage and reticulation are to be inaccessible to the public, patrons and other exhibitors at all times.
- Cylinders must be firmly secured to prevent falling or being knocked over and must be protected by a fire proof cover at all times.
- A 4kg CO₂ or 4kg Dry Chemical fire extinguisher is to be provided by the client or exhibitor for each appliance using L.P. gas.
- Cylinders will be tested, approved for use and stamped as per AG601.
- All gas appliances are to be certified for Indoor Use
- Exhibitors wishing to use gas cylinders on their stand are to request approval from the organiser as well as the venue.

Please refer all enquiries to:

Senior Gas Inspector
Department of Consumer and Employment Protection
Phone: +61 8 9422 5292

Gas Safety Checklist

It is a requirement of Energy Safety, that all Exhibitors with the intent to use gas at the venue complete the checklist available at https://www.commerce.wa.gov.au/sites/default/files/atoms/files/gas_appliances_checklist_0.pdf and return it with this form to exhibitor@pcec.com.au for approval. The venue has gas regulation restrictions, exhibitors who do not receive pre-approval will risk not being able to operate for the event.

For further details please visit www.energysafety.wa.gov.au or contact 6251 1900.

Gas cylinder location with PCEC:

Gas cylinder type and size:

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PERTH CONVENTION AND EXHIBITION CENTRE

Expiry date on cylinder:

Licensed Gas Fitter name and license number (including registered state):

Authorised person operating device:

SUPPORTING DOCUMENTS

In order to support your application, please provide the following information along with this form:

Risk Assessment

Public Liability Certificate

I hereby agree that if the Perth Convention and Exhibition Centre grant permission, I will indemnify and hold harmless the Perth Convention and Exhibition Centre against any liability, loss, claim or expense arising in connection with any activities or work carried out by or on behalf of [insert name of company], including any activities or work authorised by Perth Convention and Exhibition Centre. I agree that both my representatives and I will abide by the terms and conditions of Perth Convention and Exhibition Centre and any instruction issued by its officers or employees. I also agree to pay for any damages or charges that may subsequently arise from this permission being granted.

Name of Authorised Company Officer:

Signature of Authorised Company Officer:

Date

Name of Authorised Company Officer:

Signature of Authorised Company Officer:

Date

VENUE USE ONLY

VENUE APPROVAL

Authorised by

Date

Signed

VENUE VALIDATION

Authorised by

Date

Signed

Please return this form along with the Payment Form to exhibitor@pcec.com.au

Items and prices are correct at the time of printing and are subject to change without notice